AGENDA

Board of Governors Meeting

President: Lorey Flick
President Elect: David Pospisil
Vice President: Charlie Marino
Secretary: Jose R. Rodríguez
Treasurer: Gene Geyer

Date: January 6, 2015
Time: 6:00 PM
Location: AKF Engineers, 165 Broadway 22nd Floor

Meeting called to order: 6:17 PM by Chapter Vice President Charlie Marino

Action

1. MINUTES OF THE PREVIOUS MEETING
   No meeting minutes from December 2014, because it was reunion

2. BRIEF TREASURER’S REPORT Gene Geyer
   Gene report a summary of what different committees had done this year.
   Report payment for lecture series PDH approval for the value of $200.00 and make deposit for the annual Gala Dinner to Rainbow Room.
   Gene summary what the auditor high light for the end of the year 2014 and when through to all recommendation that he suggested to the chapter. Also auditor is looking for better finance details from us on the future.
   Gene calls for a motion to approved $52.40 charged to his credit card from previous transaction that he had been done. Mitchell called first motion, Brian called second motion, all in favour. Unanimous approved

3. OLD BUSINESS
   No Report

4. NEW BUSINESS
   Financial audit was covered on the treasure report mentioned above

   Jose informed that all program on the website for the rest of the year had been update according to Frank information supplied to him. All day seminar should be posted, Jack need to supply info to Jose.
   Integration series nothing is posted on the website. Lecture 3 update should be finalized after Jose speak with Mark MacCraken the presenter.

   Cassie the receptionist make a motion to pay monthly survey monkey subscription for $25.00/month. Charlie called second motion, all in favour. Unanimous approved.

   David Pospisil resign as president elect for next year due to family issues

   Jack informed that he need help from board members for the all day seminar hold at Co Edison. Also he will send the list of the event sponsors to the board. He suggested to giveaway flash drive with ASHRAE NY Chapter logo or bags with our logo as well to all attendees.
## 5. COMMITTEE REPORTS

<table>
<thead>
<tr>
<th>Committee</th>
<th>Responsible</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. CTTC / PAOE</td>
<td>Jin Jin Huang</td>
<td>Jin Jin suggested to help Charlie on the government activities that we are low on the PAO points at this moments. We reach and over pass the PAO points in membership promotion, history and student activities. Also she congratulated Brain and Mitchell for the achievement.</td>
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<tr>
<td>b. All Day Seminar</td>
<td>Jack Conway</td>
<td>Was covered on the new business section</td>
</tr>
<tr>
<td>c. Lecture Series</td>
<td>Jose Rodriguez</td>
<td>Based on my account we have 39 peoples registered for November lecture series. 30 peoples was registered as member and 9 as non member for a total income of $2,175.00. Detail of the expenses are as per follow: catering $590.75, $200.00 to PIE for PDH approval for a total $1,384.00 approximately.</td>
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<tr>
<td>d. Programs</td>
<td>Frank Rivera</td>
<td>All set for January meeting, website and venue confirmation. Due to the winter meeting this month meeting will be hold January 20th, 2015. Email blast should send to all members to informed about the change. Refrigeration night and topic will be on Modular Chillers.</td>
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<tr>
<td>e. Tours</td>
<td>Keith Frerichs</td>
<td>No report</td>
</tr>
<tr>
<td>f. Newsletter</td>
<td>Brian Menz</td>
<td>All article should be according to schedule. Next will be February 5th, 2015. Brian will remind to the board a week before due day.</td>
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<tr>
<td>g. Nominating</td>
<td>Gene Geyer</td>
<td>No report</td>
</tr>
<tr>
<td>h. Reception</td>
<td>Cassie Dudar</td>
<td>Was covered in new business mentioned above</td>
</tr>
<tr>
<td>i. Honours and Awards</td>
<td>Meraj Ramnarine/Richard Batherman</td>
<td>Meraj suggested that chapter service award should be recognize.</td>
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<tr>
<td>j. Refrigeration</td>
<td>Jack Conway</td>
<td>No report. Covered on the January program</td>
</tr>
<tr>
<td>k. Community Projects</td>
<td>Anthony Montalto Jr</td>
<td>No report</td>
</tr>
<tr>
<td>l. Dinner Dance (GALA)</td>
<td>Anthony Montalto Jr</td>
<td>No report</td>
</tr>
<tr>
<td>m. Government Activities</td>
<td>Charlie Marino/David Pospisil</td>
<td>Covered on CTTC section.</td>
</tr>
<tr>
<td>n. Healthcare</td>
<td>Jack Conway</td>
<td>Covered in all day seminar</td>
</tr>
</tbody>
</table>
Historian / Photographer       Brian Menz
    No report

Membership Promotion       Lorey Flick
    Lorey continuing to renew the sponsorship program.

Research Promotion       David Pospisil
    No report

Student Activities       Mitchell Castell
    Mitchell informed that six students will be going to the AHR EXPO in Chicago. Frank offer as a
    contact for the student in Chicago. NYU student branch was knock down from their faculty.
    Mitchell suggested to have a letter from different principal of the consulting engineers firm to
    describe the benefit to have an ASHRAE student branch in their campus

Sustainability       Charlie Marino
    Charlie informed first meeting should be done in March. Integration series will be focus in
    retrofit building and need to be finalized with AIA.

WiE (Women in Engineering)       Sandy Hwang
    Sandy informed that they will have an event on March 2015 at RAB, NY and second meeting in
    May.

Young Eng. in ASHRAE       Hao Lou
    No report

Motion to Adjourn: 7:41 PM